



Renaissance Management Corporation Ltd.

Serving Condominium Owners for Over 35 Years

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Calgary AB T3K 5P3

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reception@renaissancemanagement.ca

Sales Documents Request

Name: _____ Phone: _____

Date: _____ E-mail: _____

Unit Owner Name: _____

Unit # : _____ Property Name : _____

Mark Box to Order X

AGM Minutes (Most recent Approved)	\$10.00	<input type="checkbox"/>
Board Minutes (Last 12 months)	\$10.00	<input type="checkbox"/>
Audited Statement (Most Recent Year End)	\$10.00	<input type="checkbox"/>
Board of Directors	\$10.00	<input type="checkbox"/>
Budget	\$10.00	<input type="checkbox"/>
Bylaws	\$10.00	<input type="checkbox"/>
Financial Statement (Most Recent Month)	\$10.00	<input type="checkbox"/>
Insurance Certificate	\$10.00	<input type="checkbox"/>
Management Agreement	\$10.00	<input type="checkbox"/>
Owner Tenant Occupancy	\$10.00	<input type="checkbox"/>
Reserve Fund Study	\$10.00	<input type="checkbox"/>
Disclosure Statement	\$100.00	<input type="checkbox"/>
*Rush Disclosure Statement	\$150.00	<input type="checkbox"/>

If documents are hard copy then the charge of \$.25 per page will apply for documents over 40 pages

- Payment must be received in our office, by Cash or Cheque Only, Prior to documents being released -

Sub-total: _____
GST: _____
Total: _____

GST Number: R122571094

Please be advised that normal turnaround time for this order is 4- 5 days

** If "Rush Service" is selected, documents will be ready within 1 business day*