



Renaissance Management Corporation Ltd.

Serving Condominium Owners for Over 35 Years

203 110 Country Hills Landing NW
Calgary AB T3K 5P3

Ph: 403-239-6390 Fax: 403-241-2564
reception@renaissancemanagement.ca

Sales Documents Request

Name: _____ Phone: _____

Date: _____ E-mail: _____

Unit Owner Name: _____

Unit # : _____ Property Name : _____

Check Box to Order

| | | |
|--|---------|--------------------------|
| AGM Minutes (Most recent Approved) | \$15.00 | <input type="checkbox"/> |
| Board Minutes (Last 12 months) | \$20.00 | <input type="checkbox"/> |
| Audited Statement (Most Recent Year End) | \$30.00 | <input type="checkbox"/> |
| Board of Directors | \$5.00 | <input type="checkbox"/> |
| Budget | \$5.00 | <input type="checkbox"/> |
| Bylaws | \$40.00 | <input type="checkbox"/> |
| Financial Statement (Most Recent Month) | \$10.00 | <input type="checkbox"/> |
| Insurance Certificate | \$5.00 | <input type="checkbox"/> |
| Management Agreement | \$20.00 | <input type="checkbox"/> |
| Owner Tenant Occupancy | \$15.00 | <input type="checkbox"/> |
| Reserve Fund Study | \$35.00 | <input type="checkbox"/> |
| Deficiencies and Judgement Letter | \$30.00 | <input type="checkbox"/> |
| Rush Service* | \$75.00 | <input type="checkbox"/> |

~ Payment must be received in our office, by Cash or Cheque Only, Prior to documents being released ~

Sub-total: _____

GST: _____

~Total: _____

GST Number: R122571094

Please be advised that normal turnaround time for this order is 4- 5 days

** If "Rush Service" is selected, documents will be ready within 1 business day*